

**JACKSON COUNTY PARKS AND RECREATION COMMISSION
1992 WARREN AVENUE
JACKSON, MICHIGAN 49203**

May 21, 2014

CALL TO ORDER: Mike Way, Chairman at 7:59 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Cmrs. **Alexander, Beaman, DuBois, Gaede, Polaczyk, Rand, Seitz, Snyder, Torres and Way**
Ex-Officio: **Scott Robbins**, County Parks Director
Staff: **Phil Fischmeister, Mike Hoskins and Becky Humphrey**
Visitors: **Adam Brown** Deputy County Administrator, **Kay Dunkel, Steve Dunigan, Marston Fortress**, Spring Arbor Supervisor, **Lloyd Ganton, Phil Hoffman, Paul Rentschler, ASTI, Patty (Dunigan) Sete, Fred & Diane (Dunigan) Smith, Jane (Dunigan) Uhila, and Todd Zeller**

APPROVAL OF AGENDA

Moved by Rand, supported by Polaczyk to approve the May 21, 2014 agenda after adding a Special Order for Phil Hoffman – Karen Dunigan Memorial. Motion carried.

SPECIAL ORDER –

Paul Rentschler, ASTI gave presentation on the Lime Lake Breech issue.

Moved by Snyder, supported by Alexander to allow ASTI Environmental to pursue a Permit Amendment which will provide for the installation of interlocking sheet piling wier which will be a part of the Lime Lake restoration project. Motion carried.

Phil Hoffman on behalf of the Dunigan Family requested a memorial put in Sparks Foundation County Park for Karen Dunigan.

Moved by Rand, supported by Torres to support the placement and construction of the memorial in honor of Karen Dunigan. Motion carried.

APPROVAL OF MINUTES

Moved by DuBois, supported by Rand to approve the April 16, 2014 Minutes with correction of changing the Call to Order from Mike Way to John Polaczyk. Motion carried.

PUBLIC COMMENT –

Todd Zeller – President of the Friends of the Falling Waters Trail, would like to see some of the left over construction fund could be used for paving of just the handicapped areas to the trail from the trailheads. How much money is left in the fund and would like to see the left over contingency monies to go toward an endowment fund for the trail.

APRIL 2014 FINANCIALS

Moved by Snyder, supported by Rand to receive the April 2014 Financial Reports. Motion carried.

Moved by Torres, supported by Seitz to approve the April 2014 Claims Report. Motion carried.

COMMUNICATIONS

1. Letter from John Deming, Clark Lake Community Center
Re: Additional area
2. Letter from Steve DeBrabander, Manager, Grants Management
Re: Lime Lake Restoration Project
3. E-Mail from Phil Hoffman, Hoffman Legislative Consultants
Re: Karen Dunigan Memorial
4. **Jackson County Parks Association** minutes of March 24, 2014
5. **Cascades Inc. n/k/a Jackson Civil War Society** minutes of April 15, 2014
6. **Cascades Park Foundation** minutes of April 23, 2014
7. **Friends of the Falling Waters Trail** of May 20, 2014

Moved by Snyder, supported by DuBois to authorize the Parks Director to revisit the License to move forward with the extension requested by the Clarklake Community Center, Inc. Motion carried.

Moved by Polaczyk, supported by Snyder to receive the communications. Motion Carried.

DIRECTOR'S REPORT

Intercity Trail Connector – Four properties must be acquired to connect the Cascades Park with the Falling Waters Trail, commonly referred to as the intercity trail connector. Two of the properties are privately owned by Ms. Mary Flannery and the other two are owned by the Jackson Public Schools.

Flannery Properties – The on-site survey and legal descriptions of the properties are complete with the assistance of Tim Van Gieson Land Surveys. All documentation is being set to MDNR for final review so that we can proceed with the closing procedures.

Jackson Public School (JPS) Properties – JPS – The purchase agreement is in the final closing procedures.

Grass Lake Concession Agreement – The concession contract is still under discussion with the Village Manager Tom Nolte.

Cascades Golf Course- The application for the transfer of the liquor license has been submitted to the Michigan Liquor Control Commission for review. Portions of the concession area of the club house will be redesigned with the assistance of Mike Zuchowski to accommodate the new refrigerator and ice machine.

Swains Lake Campground–The concrete pad has been constructed and the cabin was delivered last week. Interior and exterior finish work is underway.

Jackson County Fairgrounds – The Fair Board approved the motion to pursue a lease agreement with Brett Boyd Harness Racing, Inc. The full Board of Commissioners will need to approve this recommendation.

Victims of Violent Crimes Memorial- I was contacted April 10th by email from Ms. Sue Vogt the Coordinator of the Victims’ Right Unit, a division of the Prosecuting Attorney. They are looking to have their annual ceremony on Saturday, September 6, 2014. Also, she is wishing to discuss the opportunity to construct an additional memorial which was approved by the Parks Commission in 2011. I met with Sue Vogt and Larry Mentink and discussions are in process about the design and installation of the second memorial.

Lime Lake Breach- Jackson County Parks did not receive grant funding through MDNR to repair the breach at Lime Lake. Therefore, discussions continue with the residents who live on North Lake and ASTI Environmental on how best to proceed with repairing the breach, so that lake levels can remain constant.

Moved by Polaczyk, supported by Rand to receive the Director’s report. Motion carried.

OLD BUSINESS -

Flannery Purchase Agreement

Moved by Snyder, supported by Rand to approve and forward to the Board of Commissioners a purchase agreement for the properties 000-13-09-328-003-00, 3-3169.2000, 3-316900000, and the remaining piece of parcel 3-316800000 after being split by the owner contingent upon approval by the city for a purchase price of \$120,000. Motion carried.

NEW BUSINESS –

Golf Course Starter House Renovation - Update

The Cascades Renovation Project

Moved by Alexander, supported by Gaede to utilize up to \$10,000 for marketing of the Cascades Renovation Project monies. Motion carried.

Moved by Snyder, supported by Polaczyk to accept the recommendation of the Champion Team to utilize the Jackson Community Foundation as the fiduciary agent. Motion carried.

PUBLIC COMMENT –

Lloyd Ganton – Has lived on North Lime Lake for 45 years and spent time on and around the lake 30 years prior to that. There was no breach there – this is the truth – he could walk around all the lakes. The first plan to repair the breach was defective. He is pleased the Parks Department is looking into and working toward getting this issue resolved. We appreciate it very much.

Kay Dunkel – Her husband is a biology teacher, for 30 years and the biological effect is very crucial, please don't miss the environmental impact this breach is causing.

Todd Zeller – Is the founder of the Friends of the Falling Waters Trail group and lives downstream from the Lime Lakes and can see the fluctuation of water. The breach was not there before 1974. Todd is in total support of restoring the breach and is also concerned about the fen and the bricks that are out there. He is a concerned citizen and in support of this project. The culverts need to be maintained and people from G.R.E.A.T. and the Watershed Alliance would probably help with this project.

Also as a note of information Concord has a box on a post for donations at their end of the trail and has made up to \$5,000 in 2 years. They have a picture of their project with the box and as far as he knew there has not been any vandalism – was a good plan.

COMMISSIONER COMMENTS –

Cmr. Snyder – The first plan regarding Lime Lake was not defective, there were other factors i.e. weather and vandalism.

Cmr. Gaede – Concurs with Cmr. Snyder's comment.

ADJOURNMENT

There being no further business, the meeting adjourned to the call of the Chair at 10:13 a.m.

Mike Way, Chairman

Jackson County Parks & Recreation Commission